



The Clockhouse - Sport Ireland Campus - Snugborough Rd - Blanchardstown D15XCX2

NOMINATION FOR BOARD POSITION AT THE 2022 AGM

Name of proposing Club/Province/Commission/Board:

I/We nominate:

Nominee's name:	Current CI Licence No.
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Board Composition – Cycling Ireland Constitution

- The Board shall comprise of up to 10 persons, six of whom shall be elected as per articles 44 and 45 and who will be CI members ('**Elected Directors**'), and the Board will have the power to co-opt up to four persons with specialist business skills ('**Appointed Directors**') (article 37).
- Appointed Directors may be re-appointed on a recommendation of the Board and with the agreement of members at the AGM (article 37.b).
- There shall be three executive posts ('**Executive Posts**'): President, Treasurer and Federation Secretary (article 38).
- Persons whom it is intended putting forward for election to the executive posts of President, Federation Secretary shall be nominated as standing for election for each such respective post (article 39).

The Board is currently constituted as follows:

- Conor Campbell and Carl Fullerton were elected to the Board at the 2021 AGM; they are both one-year into their first term of three years, and so may remain on the Board for a further two years.
- In February 2022, due to seven directors resigning, the Board co-opted Louise Reilly, Susan Ahern, Emma Hunt Duffy and Gary McIlroy to fill these vacancies. The Board also appointed Board members upon the nomination of each province: Tom Daly (Munster) in March 2022; Claire Young (Ulster) in March 2022; Helen Kerrane (Leinster) in April 2022; and Will Byrne (Connaught) in May 2022.

Accordingly, due to operational priorities and to re-establish the rotational order based on when predecessors' election terms were due for completion, at the 2022 AGM:

- The position of President is up for election
- The position of Federation Secretary is up for election



Please tick the position(s) which this nominee is seeking election for:

- () President (Incumbent: Post currently vacant)
- () Federation Secretary (Incumbent: Claire Young)

NOMINATED BY:

1 Signed: _____ Name (print): _____

Position in club/organisation: _____ Current CI License No. _____

2 Signed: _____ Name (print): _____

Position in club/organisation: _____ Current CI License No. _____

NB: THE NOMINEE MUST SIGN THE NOMINATION FORM IN ORDER FOR THE NOMINATION TO BE VALID

NOMINEE:

I have completed the application form and accept the nomination for the above position:

Name: _____ Signed _____

Nominations must be signed by any two of the following officers from the nominating body:

- Chairman, Secretary or Treasurer of the nominating Club, Provincial Executive, Commission or Board.

Completed forms to be returned no later than **1600 hours on Thursday 15th September 2022** to the Company Secretary of Cycling Ireland by **email only** to myra.mcglynn@cyclingireland.ie with the subject line "2022 CI AGM – Candidate Nomination and Application Form".



All submissions will be acknowledged. APPLICATION FORM FOR ELECTION TO BOARD POSITION AT THE 2022 AGM

This Application Form is **VOLUNTARY** and will be treated as private and confidential and will respect the provisions of the Cycling Ireland Privacy Policy. . The form will be assessed for compliance with legal and skills based requirements by the Governance and Ethics Committee of Cycling Ireland to aid in succession planning of the Board, sub-committee participation and any training that may need to be delivered as per the Governance Code for Sport.

Basic guidance

- All sections should be completed accurately.
- Name: please provide your full name,
- Table requiring detailed information to be provided: please provide as much information as possible.
- Additional notes: Please provide any additional comments and/or notes that you feel are required at the end of section B.2.
- Cycling Ireland Declaration of Obligations: All Cycling Ireland Board Members are bound by the Cycling Ireland Constitution and all Cycling Ireland rules, regulations, and policies, including the Cycling Ireland Code of Conduct and Conflict of Interest Register for Board Members and Sub-Committee Members. This section requires your agreement to be bound by the Cycling Ireland Constitution and Rules. It also provides information on relevant data protection rules.

DISQUALIFICATION OF MEMBERS FROM THE BOARD

Candidates are reminded that according to article 72 of the Constitution, certain persons may **not** hold or continue to hold a position on the Board.

72. No person may hold or continue to hold a position on the Board if he:

- I. Is adjudged bankrupt or makes any arrangement or composition with his creditors generally, or*
- II. Becomes prohibited from being a member of the Board by reason of any order made under Section 839 of the Act or*
- III. Becomes of unsound mind or*
- IV. Resigns his office by notice in writing to the Board or*
- V. Is convicted of an indictable offence other than an offence under the Road Traffic Acts unless the Board otherwise determines.*
- VI. If he is appointed to a position of employment within the Company.*
- VII. The Board may remove a Board Member who has missed three consecutive Board Meetings.*

Any candidate who falls under article 72, **may not be proposed for election to the Board.**

Section A: Personal Details	
Full name	
Former surname(s)	
Date and place of birth (DD/MM/YYYY)	
Current Citizenship(s)	
Primary home address	
Secondary /Business address	
Email address (including personal)	
Telephone number (including personal)	
Occupation	

Section B: Reporting Statement		
1. Integrity		
	Yes/No	If yes, please specify (continue on separate page if necessary)
Have you been convicted in the past of an offence that is punishable by a term of imprisonment of two or more years (whether or not you received such a term of imprisonment) and any appeal rights against that conviction have expired or been exhausted?		
Has any sports body ever imposed any disciplinary or similar sanction on you for actions that would amount to a violation of the Cycling Ireland Constitution and Rules (including an anti-doping rule violation or an anti-manipulation rule violation)?		
Are you the subject of any pending civil, criminal or disciplinary proceedings or investigations?		
Are you prohibited from being a director or promoter of or being concerned or taking part in the management of a company for breach of or non-compliance with any applicable law or regulation?		
Are you prohibited from holding office with a sports organisation under any circumstances provided by law?		
Have you ever been declared to be bankrupt where you are not yet discharged from that bankruptcy or are subject to a condition not yet fulfilled or any order made under insolvency laws?		
Have you ever been involved in an investigation or disciplinary action resulting in adverse findings about your credibility, honesty or reputation?		
Please add any additional remarks and observations that you feel may be of potential relevance to Integrity.		

2. Integrity – Other Information		
	Yes/No	Please specify if relevant (continue on separate page if necessary)
Are you subject to an order that you are lacking in competence to manage your own affairs, and/or have you been deprived of your civil rights by proper application of the law?		
Are you physically and mentally fit enough to perform as a Board Member of Cycling Ireland? If you are unsure, please provide further details.		
Are you or have you been the subject of an investigation or disciplinary action, whether or not in a sporting context, that has resulted in adverse findings being made about your credibility, integrity, honesty or reputation?		
Have you at any time failed to comply with applicable law?		
Are you or have you ever been the subject of any public controversy that has undermined your credibility, integrity, honesty or reputation, or otherwise brought you into disrepute?		
Are you aware of any actual or potential conflicts with Cycling Ireland or any of its members, based on the significant interests or affiliations held by you or members of your immediate family?		
Are you aware of any act or omission on your part, or of any information that relates to you or your immediate family (such as investigations, convictions, anti-doping violations or sanctions), that could negatively affect the image or reputation of Cycling Ireland?		
Are you aware of any ongoing or previous matter that would preclude you from serving, or make you unsuitable to serve, as a Board Member of Cycling Ireland?		
Do you or members of your immediate family have any close association to the betting industry?		
Please add any additional remarks and observations that you feel may be of potential relevance to your integrity.		

3. Conflict of Interest

NOTE: Prior to completing this section, please carefully read the Cycling Ireland Code of Conduct and Conflict of Interest Register for Board Members and Sub-Committee Members, available on Cycling Ireland’s website

<https://www.cyclingireland.ie/downloads/CIBoard&CommitteeMembersCodeofConductandRegisterofInterests-website.pdf>

Please provide details of any personal interest you may have (financial or otherwise) which you believe conflicts, or may conflict with the best interests of Cycling Ireland.

Please Specify and Conflict of Interest	Outline any Actions Taken to Mitigate the Impact of the Conflict

4. Affiliation with Sports Organisations

Please provide details of all other organisations to which you are contractually affiliated, including a brief description of your obligations in relation to these affiliations.

Entity	Role	Remunerated (Yes/No)

5. Specific Skills

In order to be effective, the Governance Code for Sport requires that the Board of Cycling Ireland needs to have a balance of skills, knowledge, and experience. Please provide details of which of the following skills you possess, including your level of knowledge and experience.

Skill	Level of knowledge and experience
<ol style="list-style-type: none"> 1. Governance 2. Leadership 3. Accounting/Finance 4. Strategic Development/Implementation 5. Sport/Technical Knowledge 6. Legal 7. Risk Management 8. Human Resources 9. Commercial/Business 10. Marketing Branding & PR 11. Project Management 12. Volunteer Management 13. Safeguarding 14. Non-Profit Sector 15. Event Management 16. Information Technology 17. Medical 	

Section C: Declaration of Obligations	
	Please tick if true
I have read and understood the Cycling Ireland Constitution.	<input type="checkbox"/>
I have read and understood the Cycling Ireland Code of Conduct and Conflict of Interest Register for Board Members and Sub-Committee Members.	<input type="checkbox"/>
I understand that my duties as a Board Member of Cycling Ireland include legal obligations and fiduciary duties which may expose me to personal liability and sanction according to the Companies Act 2014, as amended.	<input type="checkbox"/>
I understand that the Board of Cycling Ireland shall meet at least once every three months and that my attendance is required at those Board meetings, save for good reason which shall be communicated to the Board in advance.	<input type="checkbox"/>
I understand that my duties as a Board Member of Cycling Ireland, include the duty to prepare properly for Board meetings by reading all relevant material and documents. I declare that I have the necessary time to carry out that work.	<input type="checkbox"/>
I understand that as a Board Member of Cycling Ireland, I will be at all times subject to the provisions of the Cycling Ireland Code of Conduct.	<input type="checkbox"/>
I am aware that I must disclose any interests that I (or any members of my immediate family) currently hold that could present a potential or actual conflict of interest with my duties as a Board Member of Cycling Ireland.	<input type="checkbox"/>
I acknowledge that I must perform my duties as a Board Member of Cycling Ireland with integrity, transparency and in an independent manner, free from any improper influence, and acting at all times in the best interests of the sport of cycling.	<input type="checkbox"/>
I consent to the use by the Governance and Ethics Committee of Cycling Ireland of my personal data, including the information provided in this Application Form, for the purpose of assessing my nomination for compliance with legal and skills based requirements for election at the 2022 AGM in line with the Cycling Ireland Privacy Policy.	<input type="checkbox"/>



By voluntarily returning the completed and signed Application Form to the Governance and Ethics Committee of Cycling Ireland, I confirm that the information I have provided is complete, accurate, and not misleading in any respect. I also acknowledge that I am under a continuing duty to update this form with any further information required in order to ensure that it remains complete, accurate, and not misleading. Furthermore, I agree that if it transpires that any information I have provided is incomplete, inaccurate, or misleading in any respect, this may form a basis for the Governance and Ethics Committee of Cycling Ireland to declare my nomination invalid and remove my name from the list of candidates for election at the 2022 Cycling Ireland AGM.

Signature

Place and date